



Bluff Country Co-op
We know good Food.

APPLICATION FOR EMPLOYMENT

NAME: _____ DATE: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

PHONE #: _____ EMAIL: _____

Availability

POSITION APPLIED FOR:

<input type="checkbox"/>	Front End / Cashier
<input type="checkbox"/>	Kitchen
<input type="checkbox"/>	Produce
<input type="checkbox"/>	Grocery
<input type="checkbox"/>	Supplements / Gen Merch
<input type="checkbox"/>	Receiving
<input type="checkbox"/>	Meat
<input type="checkbox"/>	Other _____

What category do you prefer? _____ FT / PT (FT = 32 hours or more, PT = 24-32 hours)

What date can you start? _____

Do you expect to be absent at any time in the next 6 months? _____

Maximum number of hours you would work? _____

Minimum number of hours you would work? _____

Any hours you can NOT work: _____

Hours you are available to work? **We have shifts starting as early as 5:00am and ending as late as 9:00pm**

	Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday
AM							
PM							

Where did you hear about job openings at the co-op? _____

ADDITIONAL QUESTIONS:

1. Give us an example of what exceptional customer service means to you: _____

2. Why would you like to work for Bluff Country Co-op? _____

3. Can you perform the requirements of the job without reasonable accommodations? Y / N

4. If hired, can you provide proof that you are eligible to work in the U.S.? Y / N

5. Have you ever been discharged by an employer? If yes, please explain all terminations. Y / N

6. List all periods of unemployment and how you spent this time: _____

7. Do you have other commitments to another employer or school that might affect your employment at the Co-op?

If yes, please explain. Y / N

8. Do you have skills or experience in any of the following areas?

- | | | | |
|-------------|-------|----------------------|-------|
| Cashiering | Y / N | Natural Foods | Y / N |
| Produce | Y / N | Customer Service | Y / N |
| Restaurants | Y / N | Retail Merchandising | Y / N |

Applicant Note

This application form is intended for use in evaluating your qualifications for employment. This is not an employment contract. Please answer all appropriate questions completely and accurately. False or misleading statements during the interview and on this form are grounds for terminating the application process or, if discovered after employment, terminating employment. All qualified applicants will receive consideration without discrimination because of race, color, creed, religion, national origin, sex, marital status, status with regards to public assistance, member of a local commission, the presence of disabilities, sexual orientation, or age, or any other characteristics protected by law. All applications are held for 6 months. If after that you wish to be considered for employment within this company, another application must be completed.

EMPLOYMENT HISTORY

Your application may not be considered unless every question is answered. Since we will make every effort to contact previous employers, the correct telephone numbers of past employers are critical.

List in order from MOST RECENT

May we contact?	Y / N	Company Name:	_____
City:	_____	State:	_____ Zip: _____
Duties:	_____		
Supervisor Name:	_____	Pay Rate:	_____
Dates of Employment:	Start _____	End _____	
Reason for Leaving:	_____		

May we contact?	Y / N	Company Name:	_____
City:	_____	State:	_____ Zip: _____
Duties:	_____		
Supervisor Name:	_____	Pay Rate:	_____
Dates of Employment:	Start _____	End _____	
Reason for Leaving:	_____		

May we contact?	Y / N	Company Name:	_____
City:	_____	State:	_____ Zip: _____
Duties:	_____		
Supervisor Name:	_____	Pay Rate:	_____
Dates of Employment:	Start _____	End _____	
Reason for Leaving:	_____		

You can drop this application off at 121 W. 2nd St. Winona, email it to info@bluff.coop or fax it to (507) 457-0511. Applications are kept on file for 6 months. Applicants are welcome to re-apply in 6 months. If you have any additional questions, please email us at: info@bluff.coop

REFERENCES

Name: _____	Relation: Business / Personal
Phone # _____	

Name: _____	Relation: Business / Personal
Phone # _____	

Name: _____	Relation: Business / Personal
Phone # _____	

Certification and Release

I certify that I have read and understand the application note on page one of this form and that the answers given by me to the foregoing questions and statements made by me are complete and true to the best of my knowledge and belief. I understand that any false information, omission or misrepresentation of facts called for in this application may result in rejection of my application or discharge at any time during my employment. I authorize the company and/or its agents to verify any of this information. I authorize all persons, schools, companies, and law enforcement authorities to release any information concerning my background and hereby release any said person, schools, companies and law enforcement authorities any liability for any damage whatsoever for issuing this information. I agree that if I am employed, my employment shall not be construed as being for any definite period of time, but will be for an indefinite period, terminable at will by the company or me.

Signed: _____ Date: _____

Bluff Country Co-op practices Fair Trade & believes good food is for everyone. We make our food accessible to as many people as possible, not just a select few. We also believe in providing legendary service. Our goal is to provide the kind of unique and genuine sort of personal care and attention that our customers tell stories about!

Thank you for your interest in BCC!!

Office Use Only

Job Group:

<input type="checkbox"/>	Front End / Cashier
<input type="checkbox"/>	Kitchen
<input type="checkbox"/>	Produce
<input type="checkbox"/>	Grocery
<input type="checkbox"/>	Supplements / Gen Merch
<input type="checkbox"/>	Receiving
<input type="checkbox"/>	Meat
<input type="checkbox"/>	Other _____

Disposition Information:

<input type="checkbox"/>	Not Interviewed - initials _____
<input type="checkbox"/>	Date of interview _____
<input type="checkbox"/>	Job offered / rejected _____
<input type="checkbox"/>	Interviewed, not hired - initials _____
<input type="checkbox"/>	Interviewed, hired - initials _____
<input type="checkbox"/>	Other _____

