

**Bluff Country Co-op Board of Directors**  
**November 1, 2010 6:30-8:30**  
**KLM Building, 3<sup>rd</sup> Floor**

Present: Don, Scott, Trish, Lynn, Greta, Jenel, Aurora, Julie, Cherie, Liz (staff), Allison (admin. assist.)

**6:30 -6:45 Announcements**

New administrative assistant, Allison, was introduced. Sub-committee will be set in place to train her on the role and responsibilities of the position.

**Approve minutes** Moved by Greta, 2<sup>nd</sup> by Trish

**6:45- 6:50 Manager's report** Liz reviewed her report (see attached) New Co-op members (Nancy Bautch and Jean Cunnien) approved, motion Julie, 2<sup>nd</sup> Trish

**B4: Monitoring Report** Liz reported that she has acknowledged at the beginning of the doc that one item is not in compliance. Moved to approve Monitoring Report by Cherie, 2<sup>nd</sup> by Jenel

**6:50- 8:15 Board Evaluation** An evaluation was done by all board members, Greta compiled the data and presented findings to the board. There are some areas that will be looked into further in the near future that will hopefully increase board effectiveness.

**Board Roles and Committee Assignments** The proposal was made by Greta that any board member in their 2<sup>nd</sup> year take on a leadership role by heading one of the committees outlined below in order to facilitate communication among the entire board.

Executive (Finance becomes an Executive Committee role)

Board Development – orient new board members

Member Outreach – AMM

Aurora accepts chair of Board Development, Jenel accepts chair of Member Outreach (motion by Cherie to accept these new chairs, 2<sup>nd</sup> Aurora), new slate of officers was accepted (motion by Julie, 2<sup>nd</sup> by Don) as follows: Board President for 2011 – Greta Sikorski, VP – Trish Johnson, Treasurer – Lynn Carlson, Secretary – Cherie Hale

**Discussion of B10 Membership Wellness and Monitoring**

Discussions of revisions – will move to January agenda.

**Annual Meeting Updates** – Cherie gave a report that all is in place, volunteers for help requested

**Member Loan Campaign Interest Rates** – as per the terms set forth in the original prospectus, Greta as chair of the finance committee, researched interest rates to be offered as of November 1, campaign anniversary date, for any new loans taken

**GM 2010 Bonus** – discussion on money available for the GM bonus. \$2660 bonus is granted to Liz to distribute at her discretion. Motion to approve Scott, 2<sup>nd</sup> Lynn

**Discussion of Parental Leave in GM Employment Agreement** – This is an item that GM must negotiate at time of compensation packet renewal.

**CBLD** – Liz brought to the board's attention that the board budget of \$2600 plus additional monies through possible scholarships from NCGA and others, could be used to purchase CBLD support packet that includes 15 hours phone consultation, a board retreat, plus CBLD 101 class for unlimited numbers of board members. Board recommended that Liz go ahead with researching scholarships and report back.

**December 6 Board Meeting** – Jenel's house at 6pm, 10 minutes Policy Governance then a meal and introduction of new board members.

Submitted by: Julie Chiasson, Secretary